

***Employer Recognition Contest Rules Form***

*“Make Safety a Habit”*

**North American Occupational Safety & Health Week**

**May 7-13, 2017**

**Employer Recognition Contest**

The Canadian Society of Safety Engineers (CSSE) and the Workers’ Safety Compensation Commission (WSCC) encourage employer and workers to get involved in North American Occupational Safety & Health (NAOSH) Week. Enter the **Employer Recognition Contest** and earn recognition for your organization and your co-workers. It is easy and fun. A little imagination and effort can go a long way towards raising awareness of the importance of workplace health and safety!

**HOW IT WORKS**

Participating organizations undertake staff or public safety and health events around NAOSH Week. Details of the activities are then be submitted to the Organizing Committee as indicated below using the attached entry form. Entries are judged on the effectiveness, imagination, and effort of both the NAOSH Week Activities and ongoing year-round efforts to promote occupational safety and health.

**CATAGORIES**

Entries are judged in four Employer groups: Nunavut 1-50 workers, 51 or more workers, Northwest Territories 1-50 workers, 51 or more workers and first time participant’s recognition. Employer organizations include corporations, their subsidiaries or branch offices, government departments, boards and agencies.

**SUGGESTED ACTIVITIES**

To get you started, here are some ideas of activities that you can undertake for NAOSH Week:

- Conduct a Health and Safety Committee planning session.
- Recognize safety-conscious employees.
- Develop a safety quiz to determine the workers level of knowledge.
- Conduct additional safety training sessions for employees.
- Invite local fire department, police officers or other safety oriented organizations to give a presentation.
- Hold competitions for evacuation, first aid, emergency rescue, etc.

**CONTEST RULES**

1. The contest is limited to employers in the NWT and Nunavut.
2. The entry form must be completed in full.
3. Entries must be received by email, fax, post or hand at the time and place indicated below.
4. One winner will be selected for each Employer group.
5. Entries will not be returned.
6. The Judges’ decision is final.

***Send entries to any of the WSCC offices at the address listed on the attached entry form.***

All participating organizations will receive a certificate of appreciation.

**DEADLINE FOR ENTRIES JUNE 9, 2017**

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**Employer Recognition Contest Entry Form**

**ENTRY FORM  
Employer Recognition Contest**

Organization Name: \_\_\_\_\_

Number of Workers: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Report on NAOSH 2017 Activities**

Briefly describe the activities undertaken by your organization during NAOSH 2017 with particular reference to this year's theme: "*Make Safety a Habit*". Of interest are details of the number of participants, copies of questionnaires, course outlines, flyers or meeting agendas, and event photos.

*Send entries to either of the WSCC offices listed below:*

**Workers' Safety and Compensation Commission  
Attention: NAOSH Contest**

**Yellowknife  
5<sup>th</sup> floor, Centre Square Mall  
Box 8888  
Yellowknife, NT  
X1A 2R3**

**Iqaluit  
Box 669  
Iqaluit, NU  
X0E 0H0**

**Fax: 1-866-277-3677**

**Email: NAOSH@wsc.nt.ca**

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North American Occupational Safety and Health Week 2017

Employer Recognition Contest  
Activity Suggestion Sheet

Internet Activities:

- Distribute promotional items to employees.
- Organize OSH training for employees.
- Conduct an ergonomics audit.
- Conduct workplace inspections.
- Conduct vehicle safety inspections.
- Organize a workshop cleanup.
- Hold fire drills.
- Hold employee health checkups (blood Glucose, Cholesterol).
- Hold tabletop emergency exercises.
- Conduct a safety quiz and provide promotional prizes for participants.
- Organize a photo, poster, or slogan contest for employees or their children.
- Initiate a recognition program for OSH suggestions.
- Set up worksite NAOSH displays (banners, posters, safety information).
- Include OSH messages in the organization's email or use payroll stuffers.
- Place OSH articles in the organization's newsletter.
- Organize lunchtime speakers or video presentations.
- Invite the local fire department, Police or health agency to speak to employees.
- Hold Workplace Safety Committee Meetings.

External Activities:

- Set up a display in the local mall, arena, or community centre.
- Place newspaper advertisements supporting NAOSH Week.
- Provide interviews for local media.
- Invite contractors and suppliers to a safety presentation.
- Host a safety fair, or open house.
- Sponsor an OSH conference.
- Challenge other organizations.

Ongoing:

- Establish a new OSH program or expand the existing programs.
  - Develop a safety policy and guidelines.
  - Prepare emergency evacuation and action plans.
  - Audit or review the safety program.
  - Review and update safety and operating manuals.
  - Provide regular OSH training for employees.
  - Conduct monthly workplace inspections.
  - Hold regular Workplace Safety Committee meetings.
  - Establish a safety recognition or award program.
  - Establish a safety suggestions program.
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